

**GRANDIN PROPERTIES**

1308 Race St., #200 / Cincinnati, OH 45208 / (513) 871-7110 / Fax (513) 871-7150

**60 Day Notice to Vacate**

THIS FORM MUST BE SUBMITTED ON OR BEFORE THE 1ST OF THE MONTH

\*SEE NOTE BELOW

Today's Date: \_\_\_\_\_

Tenant's Name: \_\_\_\_\_

Apartment: \_\_\_\_\_

Date unit to be clean, empty and keys returned: \_\_\_\_\_

Reason for Vacating (check all that apply):  Cost  Apt. Size  Buying House  Relationship  
 Job Change  Relocation  Owner Request  Other \_\_\_\_\_

Would you be interested in looking at other available Grandin Properties apartments? \_\_\_\_\_

What do/did you like about your apartment/Grandin Properties? \_\_\_\_\_  
\_\_\_\_\_

What can we improve upon? \_\_\_\_\_  
\_\_\_\_\_

This provides Grandin Properties my 60 days notice to vacate.

I/We fully understand the premises listed above will be viewed by potential renters accompanied by Grandin Properties staff during this 60 day notice period.

I/We understand Grandin Properties will do their best to schedule and give prior notice for such appointments; however, in some cases this may not be possible to give a 24 hour notice and will be shown on an as-needed basis. I/We also agree to abide by Grandin Properties' expectation of clean housekeeping at all times.

Please provide an email address for notification of apartment showings: \_\_\_\_\_

**\*You do not have to be present nor do you have to leave during showings. A Grandin Properties agent will accompany any prospect viewing the unit.**

Forwarding address:  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_  
[CUSTINFO("gname")]

**\*PLEASE NOTE: If this form is submitted between the 2nd and 31st of the month, your 60 days will start the 1st of next month. All lease termination dates are effective the last day of the month. Tenant is responsible for payment through the remainder of lease term regardless of move-out date.**